



Redwater School Relaunch Guidebook

Please refer to the SPS Relaunch Guidebook for Division Guidelines

[Sturgeon Public Schools Relaunch Guidebook](#)

Government Guidelines for School Re-entry:

[Alberta K-12 School Re-Entry Website](#)

[Alberta 2020-2021 Parent Guide](#)

[Get the Facts: Back to Class for 2020-2021](#)

[Returning to School Safely – Junior and High School Students](#)

[Returning to Schools Safely – Elementary Students](#)

Welcome to Redwater School 2020-21 School Year

We are so happy to be able to welcome our students and families back to school. We truly have missed you all. We recognize that we are living in different times and we want to ensure to everyone that you will be cared for as we continue our learning journey. This guide will provide you with how we are addressing the protocols for the school year. There may be changes as we progress through the pandemic, and we will do our best to ensure the safety and wellness of our students and staff.

Kari Morgan -Principal
Deborah Clark - Vice Principal

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School Operations – what school will look like

Exterior School Doors

All exterior doors will be locked. Appointments can be made by calling the school. All visitors will need to scan the QR code posted on the door prior to entering the building and check in. If you do not have a device, please check in and out with the office.

Student Arrival and Entry

Doors to the school will open at 8:15 am. Students must use their assigned door, sanitize their hands upon entry, and go directly to their assigned homeroom class each day. Students must avoid gathering in the hallways and must remain within their cohort group while in the school. We recognize that this will take time to develop this routine and appreciate everyone’s cooperation. Please do not send your child to school early so we can avoid large gatherings outside the doors. Supervision begins at 8:15 am. Staff will be at the

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doors to welcome students in.

Parents may not enter the school to escort their child to their classrooms. Students coming to school on the bus, must follow the guidelines set out by the driver for seating, loading and unloading.

Entrances/Exits

Upon entry through the assigned doors, students will practice proper hand hygiene through sanitizing or washing hands.

Grades 10-12 & GOALS Front entrance door

Grades 7-9 Door by the portables in JH (North side)

Grades 5 & 6 Elementary doors (South side)

Student Flow within the school

Arrows on the floor will indicate the flow of traffic in the school, but the “stick to the right” will be the rule of thumb. Physical distancing will be practiced as much as possible. We will as much as possible, have only one cohort in the hallways at a time. This will be accomplished through staggering movement times. Masks are required in the hallways and common areas, and bathrooms.

Masks

Students are required to be wearing their masks on the first day of school. We are asking parents to send their child with their own mask on the first day as we have not yet received masks from Alberta Education.

Proper mask use will be taught and promoted. It is our collective responsibility to adhere to mask protocols. Two reusable, non-medical masks will be provided to each student. Parents are asked to consider supplying extra masks for their child. Used/soiled masks will be sent home daily for cleaning.

We encourage families to [practice proper mask protocols](#) prior to coming to school.

Recess/Breaks/Playgrounds

Staggered recess times are established. Students will be informed of their times.

- Students are encouraged to stay within their cohort group during breaks and recess as much as possible.
- Students will be consistently reminded to practice physical distancing as much as possible while making use of playground equipment.
- Students must practice proper hand hygiene before and after using the playground.

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- As much as possible, avoid the use of shared toys or sports equipment on the playground. If shared toys and sports equipment are used on the playground:
 - it will be cleaned and disinfected before and after each use, or
 - users must perform hand hygiene before and after each use.

Playground use - before and after school

Schools will not be assigning staff to supervise playground equipment before and after school. To support safety, this equipment will be off limits to students during these times.

Families who wish to take children to the playground at other times of the day are encouraged to follow the province's [Guidance for Playgrounds](#) to use the equipment as safely as possible.

Snack time

Snack times for elementary students when given will be within the cohorts, and in the student's homerooms. Proper hand hygiene will be adhered to. Sharing of food is not permitted. Students must bring their own food, drinks, and utensils and **microwaves will not be available.**

Lunch time

Grade 5 and 6: Will eat lunch with their grade cohort in their assigned area. **Students in grade 5 and 6 will not be allowed off campus during the lunch period.**

Grade 7, 8, and 9: Students will eat lunch with their grade cohort in their assigned area. If students go home for lunch, they **MUST** have a written note from their parents indicating this. Otherwise **Grade 7, 8, and 9 students will not be allowed off campus during the lunch period.** Please provide the note to the homeroom teacher. Phone calls will not be accepted to give permission. Please plan ahead.

Grade 10, 11, and 12: Students will eat their lunch in their assigned area. **Senior high students will have off campus privileges during the lunch period.** They must return on time for the afternoon classes.

In the first few weeks of school students will eat in their homerooms. Once all eating guidelines/protocols are established we will consider alternating cohorts in the designated lunch room area to allow students to eat outside their classrooms in a different environment.

Food Handling

Only programs that are serving pre-packaged food in individual bags are permitted to operate.

Schools will need to ensure all food handling protocols from AHS are followed including wearing of gloves and non-medical masks for anyone packaging or delivery of the pre-packaged foods. Given no volunteers will be permitted into the building, this will

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impact the ability to offer these types of programs. No general hot lunch or fund-raising food/lunch programs are permitted at this time. Vending machines will not be operational. School store will not be open at this time. Students will not have access to microwaves.

Physical Education

- When possible physical education will be done outside instead of inside as the risk of transmission is more likely to occur indoors rather than outdoors.
- Follow the Guidance for Outdoor Activity as relaunch progresses.
- <https://www.alberta.ca/assets/documents/covid-19-relaunch-sports-physical-activity-and-recreation.pdf>
- Administrators and teachers should choose activities or sports that support physical distancing (e.g. badminton over wrestling).
- Organized court sports (e.g., volleyball, basketball, badminton, pickleball) may occur with cohorts of no more than 50 persons.
- Use of shared items or sports equipment should be discouraged. Equipment that must be shared should be cleaned and disinfected before and after each use, or users should perform hand hygiene before and after each use.

Music

In a space where band students could be physically distanced as much as possible. Singing is not encouraged at this time.

Band class considerations will include:

- Recording or live-streaming individual performers in separate locations
- Including more lessons focused on music appreciation or music theory
- Choose to play instruments that are lower risk (e.g., percussion or string instruments over wind instruments).
- Students assigned individual instruments, no sharing
- Spit Valves would be emptied either in a paper towel that has been sprayed with sterilizer for each individual student or in a bucket that has sterilizer in the bucket to stop spread
- No sharing of music once handed out. Students would keep their own folders.

Other activities may include::

- Drumming study: Students will be assigned sticks and buckets for bucket drumming that will be sanitized after each use or kept in assigned space in storage room

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- Rhythm and Theory work to strengthen those skills for band students. (Individual booklets for students to work on for theory, use of digital platforms where possible for theory)
- Guitar study (school has five, students would have to supply guitar)
- Music history or appreciation focus for assignments.

Options/CTF/CTS

Junior High CTF Courses

Junior high school students will participate in CTF courses. There will be three courses provided and grade 7, 8 and 9 will be rotated through these courses for each semester. Students throughout the year will take six different options. Classes will be rotated approximately every six weeks. The students will remain in their grade level cohorts and classroom mask guidelines will be adhered to.

High School CTS Courses

High school CTS courses will resume semester one and semester two as scheduled, to ensure completion of credits for high school graduation. Course outlines will indicate modifications for COVID 19 procedures.

Library

Students will be allowed to check our books from the library.

The library will store all returned materials in a dedicated space for 72 hours and prevent handling the materials during that period. Staff and students handling returned materials should always follow hand hygiene practices. Books will be re-shelved after the 72 hours.

Student Groups/Cohorts

- Students will stay in one space for Core classes and Health.
- Movement for Phys Ed- Teacher to pick up Cohort from classroom and return with them.
- Staff will come to cohort classrooms and sanitize upon entry/exit.
- High School classes will be designated in the 200 wing.
- Elem/GOALS/JH classes will be designated in the 300 wing.

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- Wellness Hub (Library) - masks are mandatory unless proper physical distancing is in place.

End of School Day

To avoid congestion in the hallways, students will be released from their classrooms at staggered times. Students will exit the building through their assigned door and sanitize their hands prior to leaving. Students being picked up by their parents must meet them outside the front of the school as parents are not permitted to come to the classroom to pick up their child. Students riding the bus will proceed to the bussing area and the bus will be loaded from the back to the front as directed by the bus driver.

Extra-Curricular Activities

SPS extra-curricular athletics and fine arts performances are suspended until further notice.

Supplies and Storage

Students will:

- keep all personal belongings with them
- Lockers will not be used

Supplies: Minimal school supplies are recommended as students will be carrying their belongings to and from school daily. Recommended supplies:

- lined paper
- pencils
- pens
- scientific calculator (if needed)
- pencil sharpener
- ruler
- binder with dividers
- pencil case
- pencil crayons or markers Be prepared to bring other materials as requested by your teacher.

If you have your own device, please bring it fully charged on the first day.

Assigned Washrooms

Regular washroom access is maintained for students while schools put measures in place to attempt to reduce the number of students using a washroom at any one time. Washroom capacity will be posted, and students will be expected to wait outside the washroom while practicing physical distancing from each other if the washroom capacity is exceeded.

Washrooms will be cleaned regularly. Signage will be placed about washing hands and physical distancing.

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- Elementary Students to use the 300 wing bathrooms.
- Junior High students use bathrooms in the front foyer of the school.
- Senior High students use the bathrooms in the 200 wing.

This should be strictly adhered to.

Water Fountains/Water Bottles

Students and staff are encouraged to bring their own filled water bottle each day. Water refilling stations can be used to refill personal water bottles.

Hand sanitizing

Schools will be cleaned daily with additional measures put in place throughout the school day.

- Anyone entering the building will need to use hand sanitizer and put on a non-medical mask.
- Should medical exemptions from using hand sanitizer be required, those individuals will need to be escorted into the building and wash their hands prior to moving about the school.
- Sanitizer stations will be available at the various entrances during school days and outside each room within the school.
- Caretaking staff will maintain schools within SPS's pandemic cleaning protocol.
- Each school site will close at 5:00 p.m. each school day to provide the time needed for caretaking staff to meet the public health cleaning requirements.

School Wide Map

- Please see on the following page the school map.